



# WEALDEN SAILABILITY

## TRUSTEE EXPENSES POLICY

### Trustees

1. Unless by personal choice, no Trustee should be 'out of pocket' as a result of carrying out their normal duties and responsibilities.
2. Claims for expenses by a Trustee must not be paid without the majority approval of a minimum of 2 other Trustees.
3. All expenses paid to Trustees must be documented and reported in the Annual Financial Report.

### Volunteers

1. Payment of expenses to WS Volunteers may be considered by the Trustees on a case-by-case basis but must be documented and included in the Financial Report.

### General

Repayment of approved expenses should be dealt with as quickly as possible.

### Related Documents

[SailabilityTravelAllowances](#)

### End

Drafted 7th July 2010  
Approved 16th November 2010.  
Revised 18/05/2011 – Name and Logo changed.  
Reviewed 17/02/2014 – no changes.  
Reviewed DM/ST 01/12/2015 – No changes  
Reviewed DM/ST 25/01/18 – No changes  
Reviewed DM/ST 05.04.19 – No changes  
Reviewed DM/NL/ST 21.01.21 – No changes  
Reviewed DM.NL.ST 02.04.2022 – No changes.  
Reviewed JB.NL.ST, MM, HF, PC 02.04.2022 – No changes.  
Reviewed JB/ST 05.03.2024 – No changes