



# **WEALDEN SAILABILITY**

## **TRUSTEE EXPENSES POLICY**

### **Trustees**

1. Unless by personal choice, no trustee should be 'out of pocket' as a result of carrying out their normal duties and responsibilities.
2. Claims for expenses by a trustee must not be paid without the majority approval of a minimum of 2 other Trustees.
3. All expenses paid to trustees must be documented and reported in the Annual Financial Report.

### **Volunteers**

1. Payment of expenses to volunteers may be considered by the Trustees on a case-by-case basis but must be documented and included in the Financial Report.

### **General**

Repayment of approved expenses should be dealt with as quickly as possible.

### **Related Documents**

[SailabilityTravelAllowances](#)

End

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Reviewed 17/02/2014 – no changes.  
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Reviewed JB.NL.ST, MM, HF, PC 02.04.2022 – No changes.