



WEALDEN SAILABILITY

TRUSTEE EXPENSES POLICY

Trustees

1. Unless by personal choice, no trustee should be 'out of pocket' as a result of carrying out their normal duties and responsibilities.
2. Claims for expenses by a trustee must not be paid without the majority approval of a minimum of 2 other Trustees.
3. All expenses paid to trustees must be documented and reported in the Annual Financial Report.

Volunteers

1. Payment of expenses to volunteers may be considered by the Trustees on a case-by-case basis but must be documented and included in the Financial Report.

General

Repayment of approved expenses should be dealt with as quickly as possible.

Related Documents

[SailabilityTravelAllowances](#)

End

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Approved 16th November 2010.
Revised 18/05/2011 – Name and Logo changed.
Reviewed 17/02/2014 – no changes.
Reviewed DM/ST 01/12/2015 – No changes
Reviewed DM/ST 25/01/18 – No changes
Reviewed DM/ST 05.04.19 – No Changes