



WEALDEN SAILABILITY

GENERIC RISK ASSESSMENT

This risk assessment document has been prepared more for the benefit of “Participants” of WS as an aid to preparing their own risk assessment. It comprises a brief reference to each risk identified together with the relevant notes and/or actions. Where more detailed risk assessments exist, references are included. This risk assessment is valid only for the date specified.

ACTIVITY	CHECKED	RISK LEVEL	NOTES/ACTIONS/REFERENCES
CLUBHOUSE			
Flooring & Furniture in good repair	Yes	Low	Monitor
Changing Rooms & Toilets - Clean	Yes	Low	Monitor
Use of Changing Rooms and Toilets- Check	Yes	Low	Participants to be accompanied by Carer when CSC premises being used by juniors/students. Facilities not to be used unaccompanied
FORESHORE			
Clear of hazards/Dog mess/etc.	Yes	Low	Clean before each session

Steps to Foreshore	Yes	Medium	Carers to supervise wheelchair and other users in the vicinity of the steps
Pontoon and Walkways	Yes	Low	Clean before each session. Buoyancy aids to be worn on the walkways and pontoon.
Access Ramp	Yes	Medium	Due to gradient, carers to supervise wheelchair access/egress and assist in helping those requiring aid in walking up and down the ramp
Fuel storage and refuelling	Yes	Low	Fuel bunker to be kept closed at all times other than when fuel cans being removed or replaced in bunker. Smoking strictly prohibited in the vicinity of the powerboat shed and fuel store
Grass banks	Yes	High when wet	Risk of slipping, stay off when wet.
Goose/ bird Faeces	Yes	Low	Wash hands before eating.
Algae	Yes	Low	Monitor
EMERGENCY & FIRST AID			
Telephone available	Yes	Low	In Session Manager's box/on person
First Aid	Yes	Low	First aid boxes available onshore and in the primary Safety Boat (RIB). All Trustees and Safety Boat Helms are trained in 1 st Aid
Accident reporting system	Yes	Low	Accident book available.
PEOPLE			
Activity suitable for age/gender of participants	Yes	Low	Not limited by sex or age.
Medical conditions of participants	Yes	Low	To be monitored by the participants

checked.			themselves and/or their carer. Any special requirements or considerations to be notified in advance to WS by the participants and/or their carers.
Suitable clothing/footwear worn.	Yes	Low	Bring a change of warm clothing. Trainers or similar footwear needed. Buoyancy aids will be provided by WS.
Appropriate size and quality of sailing vessel.	Yes	Low	Only specialist or high stability dinghies used for sailing, and the Pioner motor boat for wheelchair bound Participants.
OFFICIALS/VOLUNTEERS			
Qualifications	Yes	Low	The competency of all WS Volunteers will be regularly assessed by the Trustees to determine which type of craft they may helm during operating sessions
DBS Checks	Yes in line with DBS Policy	Low	See WS Policy on Disclosures and Disclosure Information
Briefings	Yes	Low	Volunteers will be briefed before each session and as often thereafter as deemed necessary. (WS Operating Rules & Procedures)
ON OR NEAR THE WATER			
Risk of drowning	Yes	Low	Buoyancy aids must be worn on the pontoon and on the water. Safety Boat present. (WS Operating Rules & Procedures).
Hypothermia	Yes	Low	Sailing sessions only take place between 1 st April and end of October. Close supervision at all times. All safety boat

			helms are trained in first aid
Physical injury	Yes	Low/Medium	Risk of head injury from booms in some types of dinghy. WS Volunteers to monitor and advise participants accordingly..
Heat Injury	Yes	Low/Medium	Monitor as weather requires. Risk of UV damage to skin. WS responsible for advising, Volunteers, Participants and their carers advised to use sun block when necessary. Carers advised to administer to those in their care.
OTHER			
Insurance in place	Yes	Low	Third Party Insurance in place. Customer is responsible for any other insurance required.
Signage in place	Yes	Low	
Weather	Yes	Low/Medium	Weather forecast to be researched and recorded prior to start of session, and to be discussed and monitored by Session Manager and Safety Helm before and during the session, and if weather deemed to be unsuitable then sailing will cease.

Version 1 Dated 02/05/2007

Revised 07/07/2009 – no changes

Revised 18/05/2011 – Logo removed; name changed; some changes to Notes.

Reviewed, revised by JK, MC, and agreed by DMcK, BS, ST 09.03.2016

Reviewed and revised by DM, ST 01.03.2017

Reviewed and revised by DM, ST 25.01.2018

Reviewed and revised by DM, ST 23.04.2018 - to take into account introduction of Pioner.

Reviewed and revised by DM/ST 02.04.19 – researching, recording, and monitoring of weather.

Reviewed and revised by DM/JK/ST 24.10.19- Powerboat shed access restrictions removed, Heat Injury added.